



HUMAN RESOURCES SUB-COMMITTEE PANEL

DATE:	Thursday, 8 August 2024
TIME:	3.30 pm
VENUE:	Connaught Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor Chapman BEM (Chairman) **Councillor M Stephenson**
Councillor Guglielmi

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DATE OF PUBLICATION: Wednesday, 31 July 2024

AGENDA

1 Chairman's Opening Remarks

The Chairman will formally open the meeting with their opening remarks including welcoming the Councillors and Officers present and informing all persons present of any "house-keeping" arrangements et cetera.

2 Apologies for Absence and Substitutions

The Sub-Committee is asked to note any apologies for absence and substitutions received from Members.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Exclusion of Press and Public

The Sub-Committee Panel is asked to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 5 and 6 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act."

5 Appointment of the post of Corporate Finance Manager

Following their interviews of the candidate(s), the Sub-Committee Panel will formally notify the Assistant Director (Partnerships) of the name of the person to whom the following post is to be offered and any other matter relevant to that appointment, in accordance with the Officer Employment Procedure Rules and the Council's Scheme of Delegation:-

Corporate Finance Manager

6 A Review of the Change to the Terms and Conditions of the Post of Chief Executive (Pages 5 - 12)

To enable the Human Resources Sub-Committee Panel to conduct a review of the previously agreed changes to the terms and conditions of the post of Chief Executive.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Human Resources Sub-Committee Panel will be held as and when required.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the room and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.